

CONSENT AGENDA
ITEM NO. 35

**CITY OF SAN ANTONIO
SAN ANTONIO METROPOLITAN HEALTH DISTRICT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Fernando A. Guerra, MD, MPH, Director of Health

SUBJECT: ORDINANCE ACCEPTING ADDITIONAL FUNDS FROM THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES FOR THE INNER-CITY SCHOOL IMMUNIZATION PROGRAM

DATE: December 9, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the Interim City Manager to accept and execute a contract change granting an additional \$143,271.00 from the Texas Department of State Health Services (TDSHS) to augment support for the Inner-City School Immunization Program in the San Antonio Metropolitan Health District (SAMHD). The ordinance also revises the program budget.

Staff recommends approval.

BACKGROUND INFORMATION

The City Manager was authorized to execute the Public Health State Support Project 2004/2005 contract with TDSHS through an ordinance passed and approved on December 4, 2003 providing annual assistance to the City in support of the core public health activities provided by the SAMHD. TDSHS has now offered a contract change totaling \$143,271.00 through Contract Change Notice No. 15 to augment support for the ongoing Local Public Health Support Program in the SAMHD for the period January 1, 2004 through December 31, 2004 (See Attachment II). This additional funding was anticipated from TDSHS for FY 2004 but was just released due to the State's budgetary constraints.

One of the SAMHD core public health activities in the Local Public Health Support Program is the Inner-City School Immunization Program. This program works to eliminate barriers, expand immunization delivery, and establish consistent policies to immunize pre-school age children. The goal of the program is to prevent, control, and eliminate indigenous vaccine-preventable diseases by providing immunizations and applying epidemiological principles and outbreak control measures in San Antonio and Bexar County.

The personnel complement will remain at eleven (11) positions (See Attachment I).

POLICY ANALYSIS

Thirteen thousand (13,000) children are directly impacted by three (3) SAMHD immunization clinics located within the target nine zip codes: 78201, 78207, 78210, 78211, 78223, 78227, 78228, 78237,

and 78242. Money from this activity supports these clinics in service delivery and salaries of individuals in the clinics.

Acceptance of this grant from TDSHS will continue the long-standing practice of utilizing Federal and State aid to support the local public health programs of the City.

FISCAL IMPACT

This TDSHS contract change provides an additional \$143,271.00 in funding to augment the Inner-City School Immunization Program in the SAMHD. This contract change brings total TDSHS support for this program to \$429,812.00.

Acceptance of this grant will place no demand on the City General Fund.

COORDINATION

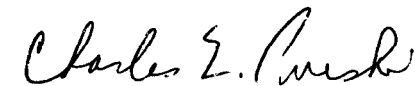
The City Attorney's Office and the Human Resources Department, Risk Management Division have reviewed the contract with TDSHS. The Finance Department has approved the proposed project budget.

SUPPLEMENTARY COMMENTS

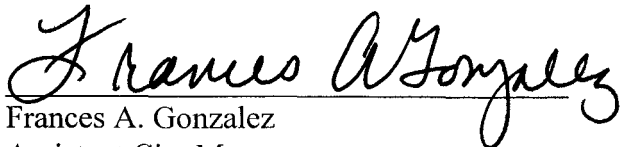
Provisions of the Ethics Ordinance do not apply.

Attachments:

- Attachment I: Public Health State Support Project 2004-2005 (State) Budget and Personnel Complement
- Attachment II: Texas Department of State Health Services Contract Change Notice No. 15, Attachment No. 04B



Fernando A. Guerra, MD, MPH
Director of Health



Frances A. Gonzalez
Assistant City Manager



J. Rolando Bono
Interim City Manager

AN ORDINANCE

AUTHORIZING THE ACCEPTANCE OF AN ADDITIONAL \$143,271.00 FROM THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES (TDSHS) TO AUGMENT SUPPORT FOR THE ONGOING INNER-CITY SCHOOL IMMUNIZATION PROGRAM IN THE SAN ANTONIO METROPOLITAN HEALTH DISTRICT FOR THE PERIOD JANUARY 1, 2004 THROUGH DECEMBER 31, 2004; APPROVING THE EXECUTION OF A CHANGE TO THE CONTRACT WITH TDSHS; AND REVISING THE PROGRAM BUDGET.

* * * * *

WHEREAS, the Texas Department of Health (TDH) provides annual financial assistance to the San Antonio Metropolitan Health District (SAMHD) to supplement the delivery of various comprehensive public health services to protect the health of all residents within the jurisdiction of the SAMHD; and

WHEREAS, Ordinance 98536, passed and approved on December 4, 2003, authorized the execution of Contract 7460020708 2005 between the City of San Antonio and TDSHS, covering operation of the Public Health State Support Project 2004/2005 in the SAMHD; and

WHEREAS, Ordinance 98736, passed and approved on January 29, 2004, authorized the acceptance of \$214,955.00 in support from TDSHS through Contract Change Notice No. 03, Attachment No. 04 to the above contract to fund the ongoing Inner-City School Immunization Program in the SAMHD; and

WHEREAS, Ordinance 99414, passed and approved on June 24, 2004, authorized the acceptance of \$71,586.00 in support from TDSHS through Contract Change Notice No. 07, Attachment No. 04A to the above contract to augment the ongoing Inner-City School Immunization Program in the SAMHD; and

WHEREAS, TDSHS has now offered Contract Change Notice No. 15, Attachment No. 04B to the above contract, which will provide an additional \$143,271.00 to augment support for the Inner-City School Immunization Program in the SAMHD; and

WHEREAS, it is now necessary to authorize the acceptance of the contract support from TDSHS, approve the execution of the contract change notice, and revise the program budget;
NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The Interim City Manager, or his designee, is authorized to accept an additional \$143,271.00 from TDSHS to augment support for the Inner-City School Immunization Program in the SAMHD for the period January 1, 2004 through December 31, 2004. The Interim City Manager, or his designee, is further authorized to execute Contract Change Notice No. 15, Attachment No. 04B to Grant Contract 7460020708 2005 with TDSHS. A copy of Contract Change Notice No. 15 is set out in Attachment II and incorporated herein for all purposes.

SECTION 2. SAP Fund No. 26016000 entitled "Public Health State Support Project 2004-2005 (State)" has been previously designated for use in accounting for the fiscal transactions of this program. This fund is authorized to be revised in accordance with TDSHS Contract Change Notice No. 15. The Cost Center 3607300001 and the Internal Order 136000000150 previously established are to be used for the appropriation of funds.

SECTION 3. The additional sum of \$143,271.00 is hereby appropriated in the above-designated SAP Fund No., Funds Center 3607300000, Internal Order 136000000150, and the budget set out in Attachment I is approved and adopted for entry on the City books.

SECTION 4. The Director of Finance, may, subject to concurrence by the Interim City Manager or the Interim City Manager's designee, correct allocation to specific internal order numbers, account numbers and fund numbers as necessary to carry out the purpose of this ordinance.

SECTION 5. Should the grant awarded be in an amount other than that budgeted for, or should the grant contain terms and conditions different than those currently existing, acceptance of the grant, budget and corresponding personnel complement will be subject to subsequent City Council ordinance.

SECTION 6. This ordinance shall be effective on and after December 9, 2004.

PASSED AND APPROVED this _____ day of December, 2004.

M A Y O R

ATTEST:

City Clerk

APPROVED AS TO FORM: _____
City Attorney

ATTACHMENT I
Public Health State Support Project 2004-2005 (State)
Project No. 26-016067
Fund 26016000
Funds Center 3607300000
Functional Area 3600400000050023
TDH Contract No. 7460020708 2005

INDEX	ESTIMATED REVENUES	OBJECT CODE	PREVIOUS BUDGET	ADD (DEDUCT)	REVISED BUDGET
086405	Attachment #04B	4501110	\$ 286,541	143,271	429,812
086546	Immunization Co-Pay	4501170	24,000	0	24,000
	Total Estimated Revenues		\$ 310,541	\$ 143,271	\$ 453,812

APPROPRIATIONS

Inner-City School Immunization Program

Activity: 36-07-30 01/01/04 to 12/31/04
Cost Center 3607300001
Internal Order 136000000150

759886	Regular Salaries & Wages	5101010	200,460	99,913	300,373
760157	Language Skill Pay	5101050	2,400	0	2,400
760355	Retirement Benefits - Soc. Sec.	5103005	13,832	9,171	23,003
760595	Retirement Benefits - TMRS	5105010	20,754	13,585	34,339
760959	Flexible Benefits Contribution	5405040	39,426	20,502	59,928
761155	Life Insurance	5103010	311	0	311
761296	Workers' Disability Compensation	5405020	1,302	0	1,302
761445	Personal Leave Buy Back Pay	5103035	0	0	0
761692	Communications: Telephones	5403010	4,318	0	4,318
761866	Pagers/Mobile Phones	5403030	100	100	200
762013	Mail & Parcel Post Service	5205010	3,400	0	3,400
762179	Travel- Official	5207010	1,577	0	1,577
762351	Car Expense Allowance	5103055	1,800	0	1,800
762500	Automatic Data Processing	5403520	4,000	0	4,000
762666	Advertising and Publication	5203040	2,000	0	2,000
763052	Binding, Printing and Reproduction	5203060	2,500	0	2,500
763995	Office Supplies	5302010	9,917	0	9,917
767368	Computer Software	5304075	500	0	500
769315	Indirect Cost	5406530	1,631	0	1,631
769588	Computer Equipment	5501000	0	0	0
769596	Furniture & Fixtures	5501065	313	0	313
	Total 36-07-30		\$ 310,541	\$ 143,271	\$ 453,812

Total Appropriations

Fund Only Index Code: 000445

PERSONNEL COMPLEMENT:

	PREVIOUS POSITIONS	ADD (DEDUCT)	REVISED POSITIONS
Activity 36-07-30			
Cost Center 3607300001			
Internal Order 136000000150			
0010 Office Assistant	1	0	1
0041 Adminitrative Assistant II	1	0	1
0067 Administrative Aide	2	0	2
0244 Senior Public Health Nurse	1	0	1
0246 Public Health Nurse	2	0	2
0267 LVN	2	0	2
0282 Health Program Specialist	1	0	1
0284 Health Program Supervisor	1	0	1
Total 36-07-30:	11	0	11



ATTACHMENT II

TEXAS DEPARTMENT OF HEALTH
1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199

STATE OF TEXAS
COUNTY OF TRAVIS

TDH Document No. 7460020708 2005
Contract Change Notice No. 15

The Texas Department of Health, hereinafter referred to as RECEIVING AGENCY, did heretofore enter into a contract in writing with SAN ANTONIO METROPOLITAN HEALTH DISTRICT hereinafter referred to as PERFORMING AGENCY. The parties thereto now desire to amend such contract attachment(s) as follows:

SUMMARY OF TRANSACTION:

ATT NO. 04B : IMMUNIZATION DIVISION - LOCALS

All terms and conditions not hereby amended remain in full force and effect.

EXECUTED IN DUPLICATE ORIGINALS ON THE DATES SHOWN.

Authorized Contracting Entity (type above if different from PERFORMING AGENCY) for and in behalf of:

PERFORMING AGENCY:

SAN ANTONIO METROPOLITAN HEALTH
DISTRICT

By: _____
(Signature of person authorized to sign)

(Name and Title)


Date: _____

RECOMMENDED:

By: _____
(PERFORMING AGENCY Director, if different from person authorized to sign contract)

RECEIVING AGENCY :

TEXAS DEPARTMENT OF HEALTH

By: 
(Signature of person authorized to sign)

Bob Burnette, Director
Procurement and Contracting Services Division
(Name and Title)

Date: 8/28/04

DETAILS OF ATTACHMENTS

Att/ Amd No.	TDH Program ID/ TDH Purchase Order Number	Term		Financial Assistance		Direct Assistance	Total Amount (TDH Share)
		Begin	End	Source of Funds*	Amount		
01	TB/PC 0000001629	01/01/04	12/31/04	93.116	356,700.00	0.00	356,700.00
02	HIV/PREV 0000001706	01/01/04	12/31/04	93.940	232,350.00	0.00	232,350.00
03A	STD/HIV 0000001818	01/01/04	12/31/04	93.977	258,617.00	0.00	258,617.00
04B	IMM/LOCALS 0000001769	01/01/04	12/31/04	State	429,812.00	0.00	429,812.00
05A	HIV/SURV 0000002157	04/01/04	12/31/04	93.944	86,303.00	0.00	86,303.00
06	EPI/LEAD 0000002255	07/01/04	06/30/05	93.262	45,000.00	0.00	45,000.00
07	DIAB/CDSP 0000002262	07/01/04	03/29/05	93.988	90,000.00	0.00	90,000.00
08	TB/PC C038632000	09/01/04	08/31/05		199,444.00	0.00	199,444.00
09	STD/HIV C038634000	09/01/04	08/31/05		77,046.00	0.00	77,046.00
10	ACFH/POP C038881000	09/01/04	08/31/05		66,000.00	0.00	66,000.00
11	OPHP/LPHS C039361000	09/01/04	08/31/05		305,776.00	0.00	305,776.00
12	BNS/WIC-CARD C039468000	10/01/04	09/30/05		0.00	0.00	0.00
TDH Document No. 7460020708 2005 Change No. 15					Totals	\$ 0.00	\$2,147,048.00

*Federal funds are indicated by a number from the Catalog of Federal Domestic Assistance (CFDA), if applicable. REFER TO BUDGET SECTION OF ANY ZERO AMOUNT ATTACHMENT FOR DETAILS.

TEXAS DEPARTMENT OF HEALTH

RECEIVING AGENCY PROGRAM: IMMUNIZATION DIVISION

PERFORMING AGENCY: SAN ANTONIO METROPOLITAN HEALTH DISTRICT

CONTRACT TERM: 01/01/04 THRU: 12/31/04 BUDGET PERIOD: 01/01/04 THRU 12/31/04

TDH DOC. NO. 7460020708 200504B CHG. 15

REVISED CONTRACT BUDGET

FINANCIAL ASSISTANCE			
OBJECT CLASS CATEGORIES	CURRENT APPROVED BUDGET (A)	CHANGE REQUESTED (B)	NEW OR REVISED BUDGET (C)
Personnel	\$200,460.00	\$100,232.00	\$300,692.00
Fringe Benefits	76,665.00	38,332.00	114,997.00
Travel	625.00	313.00	938.00
Equipment	0.00	0.00	0.00
Supplies	1,440.00	720.00	2,160.00
Contractual	0.00	0.00	0.00
Other	5,720.00	2,858.00	8,578.00
Total Direct Charges	\$284,910.00	\$142,455.00	\$427,365.00
Indirect Charges	1,631.00	816.00	2,447.00
TOTAL	\$286,541.00	\$143,271.00	\$429,812.00
PERFORMING AGENCY SHARE:			
Program Income	0.00	0.00	0.00
Other Match	0.00	0.00	0.00
RECEIVING AGENCY SHARE	\$286,541.00	\$143,271.00	\$429,812.00
PERFORMING AGENCY SHARE	\$0.00	\$0.00	\$0.00
<div> <div>Detail on Indirect Cost</div> <div>Rate Type:</div> <div> <div>Rate</div> <div>0.01</div> <div>Base</div> <div>\$300,692.00</div> <div>Total</div> <div>\$2,447.00</div> </div> </div>			
Budget Justification: Increase budget remainder of funds to enable contractor to continue services through the end of the contract term.			

Form No. GC-9

Financial status reports are due the 30th of April, 30th of July, 30th of October, and the 30th of March.

The negotiated indirect cost amount shown above is less than the maximum allowed by UGMS. Indirect charges to this contract may not exceed the amount shown above, except by prior written approval of RECEIVING AGENCY.